

## CONFERENCE FARE POLICY

Transfort offers bulk discount fares to organizers for conference attendees within Transfort’s service area. The purpose of this policy is to provide a transportation option for conference attendees, encourage transit use, and reduce the need for driving. This policy is in alignment with Transfort’s vision to be the “first choice for transportation in our greater community.” Passes are valid for all fixed-route bus routes, including MAX Bus Rapid Transit and FLEX regional service.

### Policy

- **Only Day Passes** may be purchased - customizable for the length of the conference
- Must purchase a minimum of 25 passes

Daily Customizable Conference Pass – regular rate is \$3/day	
Purchase 25-50 Passes	Purchase 50+ Passes
receive 25% discount	receive 50% discount

### Billing Requirements

- 14 days advance notice required
- Invoice Only – No front counter sales

### Process for Purchasing Passes

- Conference organizers must submit requests through the online form
  - 1) Go to [ridetransfort.com](http://ridetransfort.com)
  - 2) Click on the *Fares & Passes* tab at the top
  - 3) Scroll down to *Bulk Discount Tickets for Conferences and Businesses*
  - 4) At **Conference organizers** click on the green link *Open form*
  - 5) Fill out the form and click submit
  - 6) Transfort will contact you to follow-up with your order and an invoice will be provided detailing the payment amount.
  - 7) Once passes are printed, Transfort will contact you to pick up your passes.

A complete listing of Transfort’s fare structure can be viewed at [ridetransfort.com/fares-passes/fares-passes](http://ridetransfort.com/fares-passes/fares-passes)

For more information please contact Transfort Customer Service:

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