



**Dial-A-Ride and Transit Accessibility Committee Agenda**

**Date:** August 21, 2023  
**Time:** 10:00 – 11:00 a.m.  
**Location:** [Zoom](#) meeting or 281 N. College Ave., Conference Room A

**ZOOM LINK:**  
<https://fcgov.zoom.us/j/94813068074>

**Staff Members:**

Alexander Bruny, Data Analyst	Jerediah Burianek, Planner, Transit
Anna Russo, Public Engagement Specialist	Kaley Zeisel, Manager, Compliance, Transfort
Annabelle Phillips, Interim Manager, Compliance	Katlyn Kelly, Manager, DAR, Transfort
Courtney Chancellor, Sr Data Analyst	Melina Dempsey, Sr Planner, Transportation
Drew Brooks, Interim Deputy Director, PDT	Rory Schulte, Planning Technician, Transit
David Mullin, Senior Manager, Transit	Troy Moreno, Sr Supervisor, Transit
Ian Smith, Sr Analyst, Finance	

**DARTAC Members:**

Aaron Fodge, CSU	Kimberly Aguilar-Pauli, The Arc of Larimer County
Ari Edgley, Foothills Gateway	Laura Winsett, Housing Catalyst
Connie Nelson-Cleverley, SAINT	Lorraine Snow, The Arc of Larimer County
Cory Schmitt, North Front Range MPO	Maggie Murray, Housing Catalyst
Dave Ritchie, DAR Passenger	Megan Kaliczak, zTrip – Stakeholder
Harrison Hand, DAR Passenger	Natalie Brown, SummitStone Health Partners
Jackie Vanech, DAR Passenger	Raymond Standley, DAR Passenger
Katherine Johnson, DAR Passenger	Wes Carter, DAR Passenger

DARTAC Member Submission	Agenda Item
Katlyn Kelly	<p>November Ballot Initiative:</p> <ul style="list-style-type: none"> <li>• Katlyn discussed how this November there will be an initiative for dedicated sales tax revenue going toward Parks, Recreation, Transit, and climate. She encouraged everyone to watch the sustainable funding presentation and see other information found online. The ballot includes an estimated 5 million a year, it is currently estimated that we need about 14 million annually for the transit master plan,</li> <li>• Katlyn presented maps representing the transit master plan, should the ballot issue not go through there would have to be some reprioritization.</li> <li>• Katlyn asked if anyone had any questions, and no one did.</li> </ul>

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<p>Katlyn Kelly</p>	<p>Future of DARTAC and Recruitment:</p> <ul style="list-style-type: none"> <li>• Katlyn explained that if we want to continue DARTAC we need to recruit more people and formalize the process. After meeting with the city manager’s office, it was agreed that the group is more informal as we aren’t impacting city policy more acting as a guide for Transfort staff/helping make decisions.</li> <li>• In the future the meeting will be added to the city calendar and made available to the public and past and future minutes will be made publicly available.</li> <li>• Katlyn went over the new DARTAC membership application and explained we are looking for 3 advocates, 3 Transfort Passengers, and 3 Dial-A-Ride clients. With committee members serving for 24 months. The application can be completed digitally and emailed or printed and mailed to Katlyn with a deadline is September 30<sup>th</sup>. Anyone can still provide feedback if not selected,</li> <li>• With any new members we will discuss the future of these meetings, goals and initiatives, format etc.</li> <li>• Natalie asked about the three advocate positions and whether that was for an agency or user group.</li> <li>• Katlyn said it could be either.</li> <li>• Cory asked for further clarification on how we define advocate and whether NMPO could apply.</li> <li>• Annabelle said it should be fine since we are an informal committee there isn’t a conflict of interest.</li> <li>• Aaron asked about how the number of members was created.</li> <li>• Katlyn said back in 2018 they had it as 5 members from each group but felt that might be ambitious based on the attendance exhibited within the last few years. The 3 members for each group were determined to be the most beneficial but we are open to feedback.</li> <li>• Aaron said he felt returning the amount of advocate members to 5 would be better as that supports non-profit advocates involvement. He added that he felt having a seat is less important than bringing advocates to the table.</li> <li>• Katlyn said she is open to increasing it to 5 and reiterated that advocates are always welcome to attend and voice their opinion outside of the group.</li> <li>• Megan agreed with the idea of making it 5 and asked about the possibility of posting recruiting information in Dial-A-Ride vehicles and buses such as a QR code with links/information.</li> <li>• Raymond added he didn’t see there being any conflicts of interest as non-profit advocates are invested in transportation.</li> <li>• Aaron asked if someone had a suggestion for how to fill any of those seats or if we could have people among this group go out and recruit for future meetings.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Katlyn said she'll provide the link with the minutes in addition to information about applying/ any signage created.</li> <li>• Katlyn said she wouldn't clearly assign anything regarding recruiting but if people wanted to recruit, they could.</li> <li>• Courtney asked what we would do if we said we wanted 5 applicants and only got 4 applicants.</li> <li>• Katlyn said we would leave the 5<sup>th</sup> seat empty and continue to try and fill that seat.</li> <li>• Megan asked if there was list of organizations/agencies we could contact to find potential members.</li> <li>• Katlyn confirmed we have records back to 2000 and could use that to find some previously involved organizations.</li> <li>• Katlyn agreed we could change to 5 given the support amongst the group keeping the other 2 groups at 3 members.</li> <li>• Megan said we could potentially differentiate between public/private institutions and non-profit within our selection.</li> <li>• Natalie added that she agreed with making the number of advocates 5 and mentioned supporting things as citizens such as supporting the upcoming ballot initiative and reaching out to partner agencies and recruiting.</li> <li>• Katlyn said we could change the committee standards but that at this time Aaron is there as a non-voting member but that that could change.</li> <li>• Aaron said he wouldn't want to take away a seat but would remain as an advocate for CSU.</li> <li>• Annabelle said she had the same thought about Megan being a non-voting member as she is attending as a representative with Z-Trip.</li> <li>• Megan suggested changing the wording to say that anyone in contract with Transfort/DAR should be non-voting member with representation.</li> <li>• Katlyn said an agenda item will be added to the next meeting to review and update committee standards.</li> <li>• Megan asked if there could be a separate email about recruiting that could be forwardable to interested parties.</li> <li>• Katlyn said yes.</li> <li>• Aaron asked if we could add the West Elizabeth project to this agenda, so this group is kept up to date.</li> <li>• Katlyn agreed to add this as a standing agenda item and asked about adding ridership as a standing item, it was agreed ridership should be a standing item.</li> </ul>
Dave Ritchie	<p>Ride Sharing Proposal:</p> <ul style="list-style-type: none"> <li>• To wait until Dave can attend to address this.</li> </ul>

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Old Action Items	Description	Assigned to:
None		

Next meeting: October 16<sup>th</sup>, 2023

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